

# BUDGET COMMITTEE MEETING – December 1, 2016

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Approved

## **BUDGET COMMITTEE MEETING MINUTES HOOKSETT MUNICIPAL OFFICES COUNCIL CHAMBERS 35 Main Street Thursday, December 1, 2016**

### **CALL TO ORDER**

Pledge of Allegiance

### **ATTENDANCE**

Chair Jason Hyde, Chair, Chris Morneau, Steve Perrotta, Steve Peterson, Richard Ross, Brian Tilton, Michael Yakubovich, Greg Martakos, School Board Rep. and Marc Miville, Town Council Rep.

Joe Di Mattina - excused

Central Water Precinct and Village Water Precinct - absent

### **APPROVAL OF MINUTES**

**November 10, 2016 – Tabled**

*R. Ross motioned to approve the minutes of November 10, 2016. Seconded by C. Morneau.*

*Vote unanimously in favor. S. Peterson Abstained.*

**November 17, 2016**

*S. Morneau motioned to approve the minutes of November 17, 2016. Seconded by G. Martakos.*

*Vote unanimously in favor. S. Peterson Abstained*

### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Chief Bartlett

I watched the video where the \$39,000 was removed from my budget for vehicles. I need to correct the record. There was a question regarding the vehicle repair line that decreased \$9000. The reason for the overage is we have a 1997 crime vehicle which was rusting and it was a crucial vehicle. We spent \$9000 fixing the rust, taking equipment off, fixing the undercarriage and now we can get another 10 years out of that vehicle. I asked the Administrator if I could overspend that line and they took it out of other lines. I thought that was a great use of funds and it will extend the life for crime scene management and we don't have to spend a lot of money on something new. It has a workstation and radios.

The maintenance for our vehicles is done by the Town. They are just cars and Mario does all regular maintenance. The only thing he doesn't do is anything out of his realm of

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capability. We have had a vehicle out of service for a couple months that needs a transmission and Mario is capable of doing that work so we will take it to a repair shop. Because it is over \$3000, we will need to get competitive bids. Other issues that Mario doesn't work on are cars that are under warranty. Those cars go back to the dealership. The car that was involved in an accident was not going to be scrapped. We get 120,000 miles out of our cars and we usually re-purpose them.

Mr. Perrotta made a statement regarding growing the motor pool.

Chief Bartlett: Since 2013 I have reduced the vehicle fleet by 9 cars. We are not growing the fleet; we are reducing the fleet.

2013 - 12 Black and Whites; 7 Administrative; 5 Specialty and 3 trailers

2016 – 10 Black and White; 4 Administrative 3 Specialty (crime van, side by side, Chevy Econoline) and 1 trailer

The vehicles we have are rotated. The reason we put 2 vehicles in each year is so we have 2 cars always rotating through the emergency vehicle side to respond to emergency service. We rotate the cars on purpose. I am requesting that you put the money back so we have these vehicles fresh and if we need to have a car repaired we will have a vehicle to use.

S. Peterson: You don't go through the CIP?

Chief Bartlett: The CIP is for radio replacement. We replaced the radio after it got hit by lightning.

S. Peterson: Wouldn't it be better on the CIP?

Chief Bartlett: If the voters say no to buying a car, no means no and you can't buy them.

S. Perrotta: If you had the money in your budget to buy 2 new vehicles next year, would you sell two vehicles?

Chief Bartlett: We repurpose them. We take out the equipment and use them for detective vehicles. Once the cars reach 115,000 miles after use by detective, we give the vehicle to the highway department or if they are used to the point that they have no value, we scrap them and follow the policy.

B. Tilton: The 2008 Crown Vic that is now out of service, what is it used for?

Chief Bartlett: It is a spare vehicle and can be use by an extra officer for traffic detail or possibly Old Home Day.

S. Perrotta: If they had the budget to buy 2 new cars next year, in theory, 2 cars are available to repurpose, why can't we repurpose one of these cars for the Fire Department that has a warrant article for a new vehicle.

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M. Miville: They are two separate departments and they have their own allocation of funds.

Chief Bartlett: I don't know what type of vehicle the Fire Department is looking for. I know there was a lot of concern by the Commission with the number of vehicles in the Police Department and there was a vehicle moved to Fire. I will speak with Chief Burkush and find out what he is looking for in a vehicle.

If they are looking for a command vehicle which is capable of carrying the equipment, which I know if very heavy; it would not fit in a crown vehicle.

S. Perrotta: If they are replacing an Impala, they could consider the Crown Vic. We need to work within our budget.

S. Peterson: What is the average mileage on a car in a year?

Chief Bartlett: The 2016 Ford Explorer driven by the Supervisor is not driven as much has 27,000 miles on it. The cruisers that do respond to calls for service - Car 7 which is one year old has 44000 miles and is a 2016)

### **NOMINATIONS AND APPOINTMENTS**

#### **Review of Municipal Budget**

***C. Morneau motioned to reconsider the motion of November 17, 2016 "S. Perrotta motioned to reduce 001-400.4210-752 Police Vehicles and Related Purchases by \$39,000. Seconded by C. Morneau. (Balance of \$39,000 in that line) This motion carried by a roll call vote of 7:1. Seconded by R. Ross.***

C. Morneau: We didn't have all the information when we voted on this motion.

C. Soucie: We have purchased two (2) vehicles this year and have received them but they are not online because they are waiting for a light bar.

J. Hyde: So we have the two (2) new vehicles and one (1) new vehicle to replace a car that was damaged and one new in next year's budget. This gives you four (4) vehicles in two (2) years which is the goal.

J. Hyde: The plan was for two (2) cars this year and two (2) cars next year. If we cut one next year, they will get three (3) cars this year and one (1) car next year. Without the cuts, they would get five (5) new vehicles in two (2) years.

***Vote 5:4 motion carried to reconsider***

***Vote on reconsidered motion to reduce Police vehicles \$39,000.***

***Roll call vote***

***G. Martakos***

***No***

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*C. Morneau*            *No*  
*M. Yakubovich*       *Yes*  
*R. Ross*               *No*  
*S. Perrotta*           *Yes*  
*M. Miville*           *No*  
*B. Tilton*             *Yes*  
*S. Peterson*          *No*  
*J. Hyde*               *Yes*  
*Vote 4:5 motion failed*

*S. Perrotta motioned to amend building maintenance 001-451.4194-436 by \$5000 to \$121,478. Seconded by J. Hyde.*

S. Perrotta: \$3500 to replace outside light to LED lights; that can be done out of general maintenance and should be done as needed. The replacement of panels in garage with clear ones to let light in and help heat the garage; these items are not critical and we should hold off on those items.

*S. Perrotta*            *Yes*  
*C. Morneau*          *Yes*  
*M. Yakubovich*       *Yes*  
*R. Ross*               *Yes*  
*G. Martakos*         *Yes*  
*B. Tilton*             *Yes*  
*S. Peterson*          *Yes*  
*M. Miville*           *No*  
*J. Hyde*               *Yes*  
*Vote 8:1 motion carried*

*B. Tilton motioned to reconsider motion “M. Yakubovich motioned to reduce bus transportation from Family Service budget from \$25,000 to \$5000. Seconded by J. Hyde” made on November 10, 2016 and failed by a vote of 3:5. Seconded by S. Perrotta.*  
*Vote 6:3 motion carried to reconsider*

*Motion to reduce the transportation from \$25,000 to 0.*

S. Perrotta: I originally voted against this but in light of decisions made to the budget, I will vote in favor of this cut. We must prioritize.

J. Hyde: I do not support government programs which will never go away and only grow.

M. Miville: We are asking for \$5000 and we are taking a bus away from grandma.

*B. Tilton*            *Yes*  
*S. Perrotta*          *Yes*

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*G. Martakos*            *No*  
*C. Morneau*           *No*  
*M. Miville*            *No*  
*S. Peterson*           *No*  
*M. Yakubovich*      *Yes*  
*J. Hyde*                *Yes*  
*Vote 4:5 motion failed*

*S. Perrotta motioned to reduce Sewer Commission Electricity \$5252. Seconded by B. Tilton.*

S. Perrotta: They built their budget with a 10% increase but we learned the rates are locked in.

*C. Morneau*            *Yes*  
*B. Tilton*               *Yes*  
*M. Miville*            *No*  
*G. Martakos*          *Yes*  
*R. Ross*                *Yes*  
*S. Peterson*           *Yes*  
*M. Yakubovich*      *Yes*  
*S. Perrotta*            *Yes*  
*Vote 8:1*

G. Martakos: 001-450-4520-622 Electric for Park and Rec. What was the major spike in that?

C. Soucie: That is because of the new lights. We do bill HYAA for the usage and they do continue to pay but I don't think there is a real requirement.

*G. Martakos motioned to reduce line 001-450-4520-622 electric by \$11,000. Seconded by C. Morneau.*

When preparing this budget we anticipated the new fields at Petersbrook being ready in 2017 and now they have delayed the construction to 2018.

*M. Yakuovich*        *Yes*  
*R. Ross*                *Yes*  
*B. Tilton*               *Yes*  
*G. Martakos*          *Yes*  
*C. Morneau*           *Yes*  
*M. Miville*            *No*  
*S. Peterson*           *Yes*  
*S. Perrotta*            *Yes*  
*J. Hyde*                *Yes*

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**8:1 motion carried.**

Heritage Commission \$15,962

**S. Perrotta motioned to amend the Heritage Commission Budget line 001-100.4589-800.016 by \$1000.**

**Seconded by C. Morneau.**

This is reduced for the roadside markers which have been funded privately in the past.

<b>R. Ross</b>	<b>Yes</b>
<b>S. Peterson</b>	<b>Yes</b>
<b>S. Perrotta</b>	<b>Yes</b>
<b>M. Yakubovich</b>	<b>Yes</b>
<b>C. Morneau</b>	<b>Yes</b>
<b>B. Tilton</b>	<b>Yes</b>
<b>G. Martakos</b>	<b>Yes</b>
<b>M. Miville</b>	<b>No</b>
<b>J. Hyde</b>	<b>Yes</b>

**Vote 8:1 motion carried**

At this point, the Budget Committee has reduced the proposed budget \$59,805 for a total Budget Committee budget of \$17,947,370.

Vacant positions -   6 DPW  
                                  3 Police

G. Martakos: Maintenance Building fluctuates.

M. Miville: There is a new boiler for the Court House.

**J. Hyde motioned to reduce 001-451-4194-622 TB electricity \$5000. Seconded by G. Martakos.**

<b>S. Peterson</b>	<b>Yes</b>
<b>R. Ross</b>	<b>Yes</b>
<b>S. Perrotta</b>	<b>Yes</b>
<b>M. Yakubovich</b>	<b>Yes</b>
<b>C. Morneau</b>	<b>Yes</b>
<b>B. Tilton</b>	<b>Yes</b>
<b>G. Martakos</b>	<b>Yes</b>
<b>M. Miville</b>	<b>No</b>
<b>J. Hyde</b>	<b>Yes</b>

**Vote 8:1 motion carried**

**M. Miville motioned that the Budget Committee recommend \$17,942,370. Seconded by C. Morneau.**

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*Motion withdrawn.*

Insurance Increase

The ADHOC Subcommittee for the insurance review has not met yet and therefore would not have any recommendation on the insurance plans until March.

*C. Morneau motioned to remove the motion to add \$390,000 to the budget for insurance from the table. Seconded by S. Perrotta.*

*Vote unanimously in favor*

**Agenda items for December 8, 2016**

- **Municipal Insurance**
- **Presentation of School Budget by Principals**
- **Review of Maintenance Budget**

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**ADJOURNMENT**

*R. Ross motioned to adjourn. Seconded by B. Tilton.*

*Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan